



MONMIA PRIMARY SCHOOL

- Learn and Achieve -

**2026 PARENT/GUARDIAN PAYMENT REQUESTS - FOUNDATION**

Thursday 30 October 2025

Dear Parents and Guardians,

Victorian Government Schools provide students with free instruction to deliver the standard Victorian Curriculum F-10. Monmia PS looks forward to providing your child with engaging learning opportunities in 2026.

We would like to invite you to make a financial contribution for 2026 and to assure you that all financial contributions are voluntary.

With the ongoing support of our families, we can offer the best possible education and support for all students. We would like to thank you for all your ongoing assistance, whether that is through fundraising or volunteering your time. This makes a positive difference to our school and the programs we can offer.

In the past the financial support has allowed the school to:

- purchase class sets of school iPads that are shared in the classroom
- purchase new STEM equipment and resources for the new learning space
- maintain our large school grounds

The school engages Maxim Office Group as the Book Pack provider for students. Families order and pay for the Book Packs online and then they are collected from the school.

**The Book Pack collection day is:**

- **DATE: Tuesday 27 January 2026**
- **TIMES: 9am to 1pm and 2pm to 5pm**

For further information on the Department's Parents/Guardians Payments Policy please see a one-page overview attached.

Yours sincerely,

*Lucia Vorpasse*

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Principal

*Renee Tonacia*

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School Council President

140 Copernicus Way Keilor Downs 3038

Phone: (03) 9364 1007

Email: [monmia.ps@education.vic.gov.au](mailto:monmia.ps@education.vic.gov.au)

<b><u>CURRICULUM CONTRIBUTIONS</u></b> - Items and activities that students use, or participate in, to access the Victorian Curriculum	Amount
<b>Year Foundation classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"> <li>• Consumables for Science, Technology, Engineering and Mathematics (STEM) \$10.00</li> <li>• Construction materials for The Arts \$10.00</li> </ul>	\$20.00
<b>Year Foundation Online Subscriptions</b> <ul style="list-style-type: none"> <li>• Sunshine Online</li> </ul>	\$10.00
<b>Year Foundation</b> ICT Devices and equipment that are shared	\$10.00
<b>Year Foundation</b> Printing and photocopying of learning materials	\$15.00
<b><u>OTHER CONTRIBUTIONS</u></b> - For non-curriculum items and activities	Amount
School grounds/buildings maintenance and improvements	\$20.00
<b>Total Amount</b>	<b>\$</b>

### **BOOK PACK Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Maxim Office Group for your child to individually own and use.

### **Extra-Curricular Items and Activities**

Our school offers a range of items and activities that enrich or broaden the learning experience of students and are above and beyond what the school provides in order to deliver the Victorian Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by Tuesday 27 January 2026.

<b><u>EXTRA-CURRICULAR ITEMS AND ACTIVITIES</u></b>	Amount	Purchase (Please tick)
School Magazine	\$17.00	
The Life Education Program (Healthy Harold)	\$18.00	
Year Foundation excursions and barbecue to be scheduled	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

### **Total**

<b>Category</b>	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

## **Financial Support for Families**

We understand that some families may experience financial difficulty and we offer support options, including:

- The Camps, Sports and Excursions Fund (CSEF)

For a confidential discussion about a Parent Payment Plan please contact:

Principal: Lucia Vorpasso

Telephone: 03 93641007

Email: [monmia.ps@education.vic.gov.au](mailto:monmia.ps@education.vic.gov.au)

## **Payment methods**

- Cash
- EFTPOS no AMEX or DINERS
- Qkr!

## **Refunds**

Parent/ Guardian requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT/GUARDIAN PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT/GUARDIAN PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

For further information on DET Parent Payment Policy: <https://www2.education.vic.gov.au/pal/parent-payment/policy>